

Plantation Park Elementary School Advisory Council



SAC General Meeting Plantation Park Elementary Media Center September 25, 2024 2:30 p.m.

SAC Agenda Call to Order/Old Business

1. Attendance / Quorum (must be met by 51% of SAC members attending the in-person meeting)

New Business/Reports

1. SAC Purpose, Roles & Responsibilities- Mrs. Brie Pendlebury, SAC Chair All positions discussed and the relative expectations for each

Plantation Park Elementary School 2024-2025 SAC and SAF

What is SAC?

The School Advisory Council (SAC) is a school-based group intended to represent the school, the community, and those persons closest to the students share the responsibility for supporting the school's continuous improvement.

The SAC is responsible for final decision-making at the school relating to the annual implementation of a School Improvement Plan (SIP) containing specific objectives and action steps for achieving Florida's educational goals. The SAC assists in the annual preparation of both the SIP and the school's annual budget, as well as the evaluation of the SIP.

Who are SAC Members?

The SAC should be composed of the principal and an appropriately balanced group of teachers, education support professionals, parents, and other business and community citizens who represent the ethnic, racial, and economic community served by the school. It is also a requirement that the majority of the SAC are not employed by the school district.

Member responsibilities include attending the monthly SAC meetings at the school and attend any advisory meeting associated with their role. For example, the ESE representative will attend ESE Advisory Council meetings and provide this information to the SAC.

Membership Positions include:

Parent Representatives BTU Steward

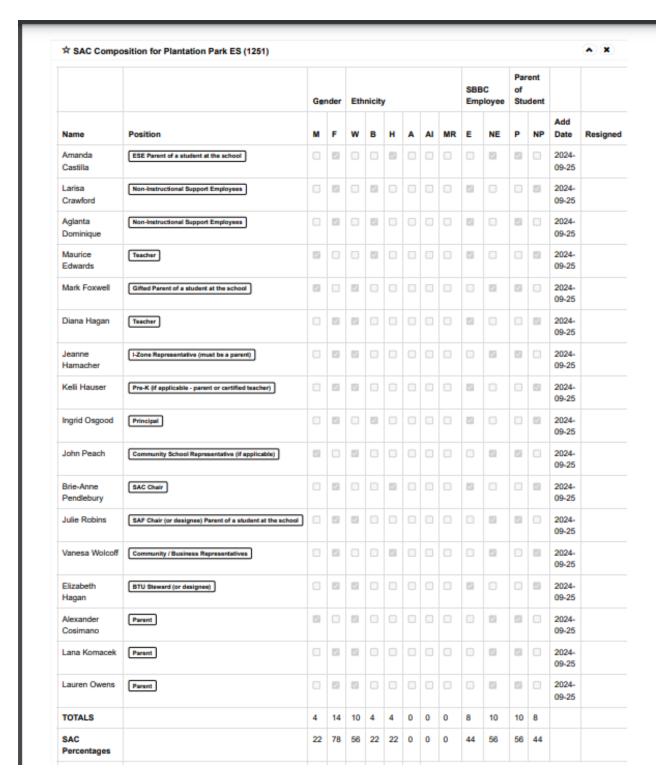
Business Leaders and Community Members Non-Instructional Support Employees

SAF Chairperson Principal
Innovation Zone Representative SAC Chair
ESOL Representative SAF Chair
ESE Representative Teachers

Gifted Representative

SAC Bylaws- Mrs. Brie Pendlebury, SAC Chair
 Amended to indicate September elections and installation of new composition at the first meeting.
 Approved unanimously.

3. Membership Composition- Mrs. Brie Pendlebury, SAC Chair All positions filled as unopposed and unanimously approved by all in attendance



 SAC Chair Vote- Mrs. Brie Pendlebury, SAC Chair Nominated and accepted unopposed, confirmed by unanimous vote.

Principal's Report - Dr. Ingrid Osgood, Principal

a. Accountability Funds Balance: \$6,650.55.

The school has received updates that show the current balance of \$2,837.64 as of current date, however, this does not account for the rollover amount. When the rollover amount is added to the account, the new balance will be \$9,498.29.

b. 23-24 School Grade Calculation & 24/25 School Goal

As a school, we fell short of the "A" letter grade by four points and are currently rated as a "B" school. Although our proficiency percentage is among the highest in the district, our learning gains have become an area of focus. The 2024 learning gains averaged 55% for both English Language Arts and Math. Our science proficiency did increase from 46% to 57%.

c. 24/25 Call to Action

The 2024-2025 goal is to earn an "A" rating. This year target areas include increasing learning gains for all students. Although there is not funding at this time for Extended Learning Opportunities (afterschool sessions), we have made some changes in house to address student needs. Mrs. Pendlebury is pushing in to third, fourth, and fifth grade students where she is providing reading support to approximately 60 students. Mrs. B. Leon is also providing sessions to third grade students to provide study skills and tips to reduce test anxiety. In our afterschool partnership with the JCC, Mrs. Pendlebury is providing assistance with homework and standards-based skills practice via iReady and Progress Learning.

d. Lightning/Rainy Day Dismissals & CurbSmart

We will be implementing a district funded application called Curb Smart to assist with streamlining dismissal. This app allows parents and guardians to pull into the pick-up area and scan a individualized code to pick up their child. This will improve dismissal and ensure students are picked up only by approved persons. The details of the pickup process will be communicated prior to the roll out.

e. Principal Reading Challenge 9/3 - 10/31(Reminder)

The Principal's Reading Challenge will conclude on 10/31/24. All forms must be complete with all components and received no later than November 1st for students to be eligible to participate in the celebration.

f. Career Day 10/16/24

This information was communicated via Parent Link. Anyone interested should contact Mrs. Charyl Leon.

Assistant Principal's Report- Mrs. Suzan DeMeo, Assistant Principal

- a. School Improvement Updates: Attendance/Monthly Incentive
 Our current average daily attendance is 95.19%. Students who have met the monthly attendance goal will be receiving a "sweet treat." This reward will be provided monthly to students who are in school every day with a minimum of three absences and three early sign outs.
- b. SESIR (School Environmental Safety Incident Reporting)
 Incidents will be reported monthly. To note, these include students in our special program. When students are transferred from their home school to our special program, their incidents come with them.

c. Schoolwide Positive Behavior Plan

The Schoolwide Positive Behavior Plan is available on the school website. The current plan received a feedback grade of "A" and will be implemented as written. These expectations have also been shared with students via beginning of the year behavior assemblies and will be reviewed after winter break and spring break.

e. Title I- Parents Needed and Title I Parent/Family Engagement Plan
The Parent/Family Engagement Plan is located on the school website. This document includes
community events, staff professional development, and SAC & SAF information.

District Advisory Updates-Brie-Anne Pendlebury

a. Cell phone ban policy

a. Cell Phone Ban

- i. State Definition of "instructional time." (links) This information will be sent back to the District and Board for review and potential correction to the new policy. It is important to note that this policy was never moved through the looping process. Additionally, there is a concern that Interim and Addendums are no longer permitted due to Focus limitations, which is a violation of the IDEA federal law. The Board has agreed to bring the cell phone policy back for a workshop discussion. The student advisors are working collaboratively with Dr. Hepburn to survey all secondary students.
 - See Full-time Equivalent (FTE) General Instructions 2023-2024, p. 10: "NOTE: Time allotted for lunch and changing class periods should not be reported as part of the "FEFP Membership Minutes, Weekly" data element."
 - 2. The number of instructional minutes (carried to four decimal places) for which the grade PK-12 student is eligible for funding in a course during the FTE survey week. The FEFP membership minutes for all classes reported may not exceed a maximum total of 1500 minutes for the week for PK-12 students during Survey Periods 2 and 3.
 - 3. State Statute: 1011.62 Funds for operation of schools
 - 4. FLDOE FTE Information
 - 5. Motion: We recommend that the workshop for cell phone code of conduct policy be completed by November 30, 2024, and that the workshop include "looping" feedback through all advisories per the school board looping policy.

Moved by Michael Pezzicola, Seconded by Linda Ferrara, passes unanimously.

b. ESE Concerns

b. FOCUS (8/27/24 Workshop Presentation)

i. ESE Issues

There are many issues with Focus meeting the needs of documenting ESE services, IEPs, and other relative documents. This includes the inability to capture interim IEPs and addendums to IEPs. The ESE advisory created a motion to address this issue that will be presented at the October school board meeting. Progress Reports are also not an option in Focus along with many other required documents that are not generated by Focus. We will be asking a representative from the district to attend an upcoming DAC meeting to address these concerns.

ESE Advisory Motion:

Whereas Broward ESE Advisory recognizes the critical importance of ESE case documentation management for providing timely and effective services to students; and

Whereas there have been significant concerns raised regarding a decline in the capabilities of such systems between the last and current academic years; and

Whereas these declines have resulted in non-compliance with federal law, and challenges for ESE specialists and other staff, parents, and students - including in the ability to make necessary adjustments to IEPs and hold interim meetings, limited access to previous years' IEPs, security risks associated with sharing IEPs as PDF attachments, and increased workload for ESE staff;

We recommend that Broward County School Board directs the Superintendent and district staff to:

- Conduct a comprehensive review and analysis of the changes in ESE documentation management capabilities available to ESE specialists and other staff, and parents, between the 2023/24 and 2024/25 school years.
- 2. Develop and release a comprehensive plan of action, including timelines, to address the identified issues and restore the necessary capabilities for effective ESE documentation management to ensure full compliance with federal law.
- Disclose all tickets of concern submitted by staff regarding ESE documentation management systems since August 1, 2024.

Motion: We move to support the ESE advisory's motion regarding deficiencies in ESE case management.

Proposed by Cynthia Dominique and seconded by Karla Figueroa

Passes unanimously

c. Gifted Opportunities for students who score a level 5 on FAST PM1

Gifted Advisory:

Broward County Public Schools offers a variety of excellent programs throughout its district, including curricula and options for accelerated instruction. Programs such as the Academically Challenging Curriculum to Enhance Learning (ACCEL) provide advanced instruction and acceleration opportunities. However, many parents are unaware of these programs, leading to their children not being sufficiently challenged during the school year. Furthermore, parents who are aware of ACCEL often report that schools discourage them from enrolling their children in these programs. With the transition from the Florida Standards Assessments (FSA) to the Florida Assessment of Student Thinking (FAST), the district has enhanced its ability to identify students who could benefit from more advanced educational opportunities. Although Broward County Public Schools is adept at offering support through interventions, pull-outs, camps, and summer school for students needing extra help, it does not consistently offer similar resources to advanced learners. Currently, parents and students are to contact the school to obtain information on a student's acceleration eligibility and or requirements as it pertains to ACCEL. The Gifted Advisory Council suggests a reversal of this approach, proposing that schools proactively contact the parents of eligible students to discuss advanced curriculum opportunities, such as ACCEL. Our motion/recommendation reads as follows: We, Gifted Advisory Council, recommend that elementary school students scoring a level 5 on their FAST PM1 assessment in either ELA or math, should automatically be considered for advanced curriculum opportunities and informed about the ACCEL program and parents should be given the option to opt out rather than having to opt in, making challenging curriculum equitable for all students.

Motion: We move to support the Gifted advisory's motion regarding accelerated opportunities for students scoring a level 5 on FAST PM 1.

Proposed by Danielle Hoffman, seconded by Cynthia Dominique Passes unanimously.

Public Input

- a. A parent requested that Parent Link messages be tagged to identify for Plantation Park to assist parents with students at multiple schools.
- b. Interims will be available on 9/27 via an email sent to the registering parent on file.
- c. Speech and Debate: The supplement position is currently open, however, no one has expressed int

Adjourned: 3:10pm

Meeting Dates 2024-2025

October 21, 2024 @ 2:30 PM in PPE Media Center December 2, 2024 @ 2:30 PM in PPE Media Center January 27, 2025 @ 2:30 PM in PPE Media Center February 24, 2025 @ 2:30 PM in PPE Media Center April 2, 2025 @ 2:30 PM in PPE Media Center April 21, 2025 @ 2:30 PM in PPE Media Center May 28, 2025 @ 5:30 PM in PPE Media Center with PTA



Plantation Park Elementary School Advisory Council

SAF General Meeting Plantation Park Elementary Media Center September 25, 2024 3:00 p.m.

SAF Agenda

Call to Order/Old Business

1. Attendance

New Business/Reports

1. SAF Purpose Ms. Julie Robbins

Every school shall have a School Advisory Forum (SAF) that shall foster and promote communication between its stakeholders, the school and the Regional Advisory Council. The SAF shall bring forth recommendations, concerns and interests to and from their Regional Advisory Council.

SAF is mandated by SBBC Policy 1.3. All meetings are open to the public and aligned to Sunshine Law. Membership shall be representative of the school community to include parents or guardians of students enrolled in the school, students of the school, business partners of the school, community members and business people. A Broward County School Board employee shall not be the chair at the school where employed. Chair and Vice-chair shall be a parent or custodial guardian of a student who will be enrolled and attending the school during their term of service.

- 2. SAF Bylaws- Ms. Julie Robbins Approved unanimously as current.
- 3. Central Region Updates- Ms. Julie Robbins

• Health/Human Reproduction State Feedback

FLDOE Feedback on Local Reproductive Health and Disease Prevention Curriculum: The Florida Department of Education (FLDOE) sent out a call for reviewers in December 2023. Initial verbal feedback provided to District staff in March 2024 to remove the Understanding Gender lesson in Grade 9 in order to proceed with instruction for the 2023-2024 school year. Selected individuals reviewed all lessons and provided findings to FLDOE staff. Verbal feedback was provided by a representative from the FLDOE on August 21, 2024. Submission deadline for the 2024-2025 school year was September 6, 2024; however, BCPS requested and received an extension until October 6, 2024. District staff began reviewing the curriculum on August 22nd for potential revisions.

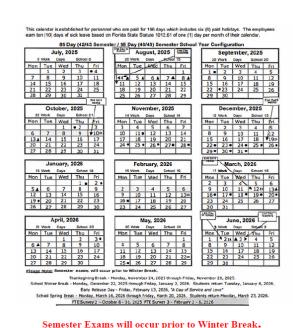
• Calendar Options 2025-2026

The proposed calendar was shared by Mr. Azzarito. This includes the early release returning to the calendar. Thanksgiving is scheduled to be a full week and a two-week Winter Break. Semester 2 starts with a planning day for teachers immediately following Spring break has moved up one week to have a more even number of days. A survey will be sent out to stakeholders before being brought to the board. It will be open for two weeks and sent out next week. There was a request to have it available for three weeks. There was also a request that if

a third option is proposed by the board, it be brough to stakeholders as the past two years

stakeholders provided survey input that did not include the board option that was finalized. There was conversation about reducing days off during the year to end at the end of May as opposed to the current ending during the first week of June.

Addition by Ms. Defoe: The membership wanted an update in regards to available options to comply with the bill for moving the start time of schools by 2026 (HB 733) Membership inquired about Juneteenth being a holiday for staff having to work that day Option 1:



School Calendar <u>Option 1</u> Monday School Start

Monday School Start (August 11, 2025)

Mirrors the current 2024-2025 School Calendar start.

Thanksgiving Break

 Monday, November 24, 2025, through Friday, November 28, 2025

School Winter Break

- School Winter Break Monday, December 22, 2025, through Friday, January 2, 2026
- Teachers return Monday, January 5, 2026.
- · Students return Tuesday, January 6, 2026.

Second Semester

Second Semester begins Tuesday, January 6, 2026.

Early Release Day

- · February 13, 2026 (Early Release Day)
- February 14, 2026 "A Day of Service and Love."

School Spring Break

- · Monday, March 16, 2026, through Friday, March 20, 2026.
- · Students return Monday, March 23, 2026.

Last Day of School

- Students last day, Tuesday, June 2, 2026.
- · Teachers last day, Wednesday, June 3, 2026.

Option 1

School Calendar Option 2 Monday School Start

Monday School Start (August 11, 2025)

Mirrors the current 2024-2025 School Calendar start.

October 20, 2025 (Day Off)

Thanksgiving Break

- Monday, November 24, 2025, through Friday, November 28, 20.
 School Winter Break
 - · Monday, December 22, 2025, through Friday, January 2, 2026
 - Students/Teachers return Monday, January 5, 2026
 - · Planning Day Tuesday, January 6, 2026

Second Semester

Second Semester begins Wednesday, January 7, 2026.

Early Release Day

- February 13, 2026 (Early Release Day)
- · February 14, 2026, "A Day of Service and Love."

School Spring Break

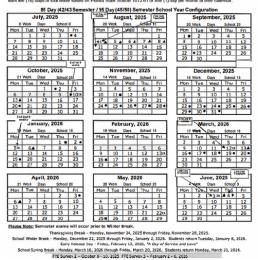
- Monday, March 16, 2026, through Friday, March 20, 2026.
- Students return Monday, March 23, 2026.

Last Day of School

- Students last day, Wednesday, June 3, 2026
- · Teachers last day, Thursday, June 4, 2026

Option 2

This calendar is established for personnel who are paid for 196 days which includes six (6) paid holidays. The employee



Semester Exams will occur prior to Winter Break.

Superintendent's Book Review Committee Book Updates

The Superintendent's Review Committee met on September 9, 2024. We were able to finalize the bylaws and elect officers. The structure of the meetings allows a minute for each committee member to comment, followed by a 10-minute open discussion. Once that is complete we vote on what the collective recommendation the Superintendent will be. There are 4 options:

Maintain material as is (meaning all grade levels)

Maintain material but only in middle & high, or only high
Removal from all schools completely

There were 2 works up for review: Mr. Watkins Chicken's by Jarrett Dapier and Killing Mr. Griffin by Lois Duncan. Mr. Watson's Chicken published in 2021 and recommended for ages 3-5. It is described as a book of rollicking rhythms, nonsensical refrains, and too many chickens to count, this modern classic will inspire unstoppable giggles and endless rereads. Mr. Watson has 456 chickens in the sink, on the bed, in the bread box. When his partner, Mr. Nelson, threatens to leave, Mr. Watson takes his chickens to town to sell only for them to escape! Young readers will follow Mr. Watson all around town as he gathers up his chickens. But, when they're all rounded up, does he have the heart to sell them? Does a different fate await these chickens?

The parent objected to Mr. Watson and Mr. Nelson holding hands and hugging. There are also illustrations of them talking in bed. Following discussion, the 10 members voted to maintain the book in the library/media center, 2 voted to remove

Killing Mr. Griffin is "a frightening novel about a group of students who set out to teach their malicious teacher a lesson -- only to learn that one of them could be a killer" - Amazon. Published in 1978, updated and reissued in 2010, it is recommended for ages 12-13. A group of high school students plan to scare their tough English teacher, but their attempt brings on a fatal heart attack.

The parental objection was based on the material not suited to student needs and their ability to comprehend the material presented material and are inappropriate for the grade level and age group for which the material is used. Currently the novel is only found in hogh schools. The committee votes to recommend that the Superintendent maintain the book as is based on the current location. 2 voted to limit to HS and 2 voted to remove entirely

Our next meeting is scheduled for 9/23 at KCW at 4:30pm. The two books that will be discussed are Ellen Outside the Lines by A.J. Sass and Empire of Storms by Sarah J. Maas.

Innovative Learning Department: https://www.browardschools.com/Page/39359 2024-25 SRC Meeting Schedule:

https://www.browardschools.com/cms/lib/FL01803656/Centricity/Domain/13491/BCPS%20Book% 20Objections.pdf

• Focus Training Requests

There some parents with access issues that remain. Suggestions were made to have a face-to-face hands on FOCUS parent training for older and less tech savvy guardians. Also, some graduation information that was available in Virtual Counselor is not currently part of the Parent Focus Portal.

Adjourned: 3:40pm

Meeting Dates 2024-2025

September 25, 2024 @ 3:00 PM in PPE Media Center with PTA October 21, 2024 @ 3:00 PM in PPE Media Center December 2, 2024 @ 3:00 PM in PPE Media Center January 27, 2025 @ 3:00 PM in PPE Media Center February 24, 2025 @ 3:00 PM in PPE Media Center April 2, 2025 @ 3:00 PM in PPE Media Center April 21, 2025 @ 3:00 PM in PPE Media Center May 28, 2025 @ 6:00 PM in PPE Media Center with PTA